



Public Affairs

**COMMUNITY RELATIONS**

AFI 35-201, 15 April 1994, is supplemented as follows:

4.2.1. In light of the discontinuation of the National Civic Outreach Program discussed in paragraph 4.3 of the basic AFI, the following program is now in effect: AETC general officers are required to speak at least once per quarter to an Air Force Reserve Officer Training Corps (AFROTC) or high school audience and visit with recruiters. Senior officers are also encouraged to speak to nonchoir audiences whenever possible. AETC units with general officers assigned will report the speeches quarterly to HQ AETC/PAC. Reports are due to HQ AETC/PAC within 10 working days after the end of each quarter.

4.6. Bases will send HQ AETC/PAC a brief after-action report (AAR) outlining the actual composition and

itinerary of the congressional visit, any media interest, and other pertinent issues and details. (**NOTE:** The reporting requirement for this paragraph is exempt from licensing in accordance with paragraph 2.11.5 of AFI 37-124, *The Information Collection and Reports Management Program; Controlling Internal, Public, and Interagency Air Force Information Collection*).

5.4.1. Sponsors must provide HQ AETC/PAC a copy of the proposed CLT guest list before invitations are sent. Sponsor will send an AAR to HQ AETC/PAC within 15 workdays of the tour's completion. The AAR will include final guest list, itinerary, and brief description of issues, problems, and highlights.

VALERIE A. ELBOW, Colonel, USAF  
Director of Public Affairs